

Minutes of CoST Board Meeting No.27

23 January 2019 (virtual meeting via teleconference)

Participants			
Board: Chrik Poortman (Chair) George Ofori (GO) Alfredo Cantero (AC) Petter Matthews (PM) Gavin English (GE) Vincent Lazatin (VL)		Observers: Alexandra Habershon (AH) World Bank Hayley Sharp (HS) DFID Rory Moody (RM) DFID In attendance: John Hawkins (JH) International Secretariat Evelyn Hernandez (EH) International Secretariat Manuel Gonzalez (MG) International Secretariat	
	Discussion & Decisions	Responsible	Deadline
Item 1. Chairman's welcome and opening remarks			
1.1	The Chair welcomed Members and Observers to the call especially GE and AH.	N/A	N/A
1.2	Apologies were received from Ivo Stoel.	N/A	N/A
Item 2. New Board Members & Observers			
2.1	The Board formerly approved the appointment of GE as the new private sector Board Member. The Board also welcomed AH as the new World Bank Observer and IS as the new MinBuZA Observer.		
Item 3. Approval of Meeting 26 Minutes and matters arising			
3.1	The minutes from meeting 26 were approved as an accurate record.	N/A	N/A
3.2	Minute 5.1 – It is anticipated that the updated Articles will be finalised shortly by the legal advisor all Multi-Stakeholder Groups will be asked to approve the Articles of Association following approval by the Board.		
3.3	Minute 7.3 – CoST will be looking to participate at the FIDIC International Conference in Mexico in 8 th to 10 th September 2019 and the regional conferences in Uganda in May and India in July.		
3.4	Minute 8.4 – JH informed the Board that a working group with EH, JH, Bill Paterson and David Zamora has been formed to finalise the approach to the ITI and then the indices.		
3.5	Minute 13.2 – JH informed the Board that the LSBU conference paper is being developed into a paper for ICE Civil Engineer Journal. The 2018 assurance reports have also been reviewed to identify how the assurance	JH MP	Feb 2019

	process is being applied and assess the quality of the reports. The findings are informing the forthcoming assurance manual and proformas. GO informed the Board that JH's paper won the best conference paper award.		
Item 4. Applications to join CoST			
4.1	The Board approved in principle the application to join CoST as a member from Sekondi-Takoradi Metropolitan Assembly. JH to request an outline budget and some additional information on the implementation plan. STMA will also be asked to participate in the proposed Ghana scoping study that will look to identify the added value of CoST at a national as well as sub-national level.	JH	End of Jan 2019
4.2	The Board approved in principle the application to join CoST as an affiliate from the Province of Buenos Aries. However, the Board is concerned about the potential impact of the provincial and national elections and recommended that the CoST IS visit Buenos Aries to understand the risks and the post-election intention to engage civil society and the private sector. As this is the first affiliate member, it is likely that more oversight and support is required than originally anticipated for affiliate members. It is also important to incorporate the lessons into the programme. JH and MG to inform the Province of Buenos Aries.	JH MG	End of Jan 2019
Item 5.			
5.1	The CoST IS were unable to complete the financial report before the call. It will be circulated with the papers set out in item 6.	N/A	
Item 6. Reviewing and approving Board papers			
6.1	The Board agreed that the following papers would be circulated by email with two Board Members allocated to review a specific paper. <ul style="list-style-type: none"> • The financial report including the forecast budget and the end of year accounts for information • Articles of Association for approval • The competitive process for joining CoST as a Member or Affiliate for approval • The Memorandum of Understanding between EAP and CoST for approval in principle 	JH PM	Feb 2019
Item 7. Other Business			
7.1	AH informed the Board that there has been several references to CoST during the current G20 Anti-Corruption Working Group (ACWG) meeting in Tokyo. The ACWG will be developing some high-level principles on integrity in infrastructure. AH represents the World Bank on the ACWG.	N/A	
7.2	The beta version of the joint data standard with OCP is almost finalised and is due to be published shortly.	JH EH	End of Jan 2019

	Agreement still needs to be reached on the name of the product. JH and EH to discuss with OCP. CoST and OCP have agreed to engage Open Data Services to support the implementation of the joint data standard.		
7.3	The Government of Honduras has agreed to register SISOCS Open Source. The source code will be finalised shortly and will be available to any developer via the CoST website.	N/A	
7.4	The Board agreed that an item on funding from the private sector should be included on the next meeting agenda plus how CoST should be included as a discussion point between MDBs and governments as part of their loan discussions.	Agenda	March 2019
7.5	The six-month period for the Government of Botswana to respond to the letter informing them of their inactive status has elapsed. The Board agreed that Botswana's status as a CoST programme should be revoked. JH to inform the Government of Botswana.	JH	February 2019
Item 8	Future Meetings		
8.1	The date for the next Board meeting in Bangkok is week commencing 26 th to 30 th March 2019. However, the elections in Thailand have been delayed until 24 th March 2019. The CoST IS is taking advice as to whether it is wise to hold the meeting in Bangkok so close to the elections. If it is not suitable to hold the meeting in Bangkok at that time, the meeting will be held in London.	CoST IS	January 2019
8.2	The CoST IS to check on Board Member availability for week commencing 30 th September for the following meeting.	CoST IS	February 2019
Item 9	Closing remarks		
9.1	The Chair thanked Members and Observers for their contribution to the meeting and felt that significant progress had been made.	N/A	

These minutes were approved as an accurate record of the meeting.



Christiaan J. Poortman
Chair

25/03/2019
Date